



A BRIGHT PLACE TO LEARN, PLAY & BELONG
ENROLLMENT PACKET

Welcome to the family

We are so glad you're here. Everything you need to enroll your child is in this packet, and we'll walk through all of it together.

✦WHAT'S INSIDE

- ✦ **Parent Handbook** — how our days work, and every policy in one place
- ✦ **Enrollment & Child Care Agreement** — your schedule, tuition and terms
- ✦ **Tuition & Rates** — current rate sheet
- ✦ **Child Information & Authorization** — contacts, medical, permissions
- ✦ **Getting to Know Your Child** — the fun one
- ✦ **Illness & Sick-Child Policy**
- ✦ **Medication Administration Policy**
- ✦ **Immunization Policy**
- ✦ **Holidays & Closures**
- ✦ **Photo & Media Release** (and our referral program)
- ✦ **Communication & Policy Agreement**

Your packet also includes State of Oregon forms from the Department of Early Learning and Care. Those are official documents and stay in their original format.

✦BEFORE YOUR CHILD'S FIRST DAY

- ☐ Child Enrollment package, completed and signed
- ☐ Getting to Know Your Child questionnaire
- ☐ Signed Parent Handbook acknowledgement
- ☐ Photo & media release
- ☐ Immunization card or exemption (*within 30 days*)
- ☐ \$100 registration fee
- ☐ First week's tuition
- ☐ Labeled supplies — see the handbook list

✦FAMILY DETAILS

CHILD'S NAME

START DATE

PARENT OR GUARDIAN

BEST PHONE

Questions? Just ask.

Rashin Hekmat, Owner & Director · **971-701-8620**

Call or text any time — including during the day, if you'd like an update on how your child is settling in.

